

Introduction Portbase sFTP user guide

Portbase

Portbase offers their customers several ways of electronic communication to exchange messages between their own in-house system and our Port Community System (PCS).

This document describes the procedure of pushing and pulling messages via the PCS sFTP channel.

As we run our systems in the cloud, it's possible that IP addresses change. Please connect on hostname rather than IP address!

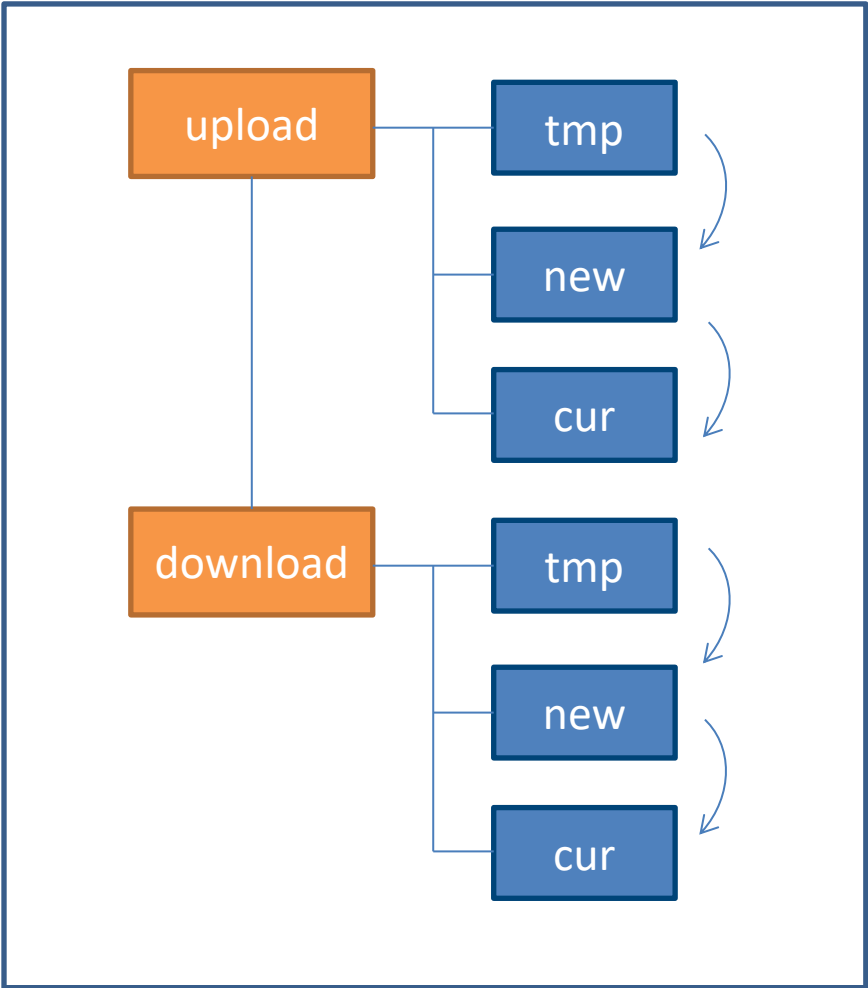
Technical requirements

- The Portbase sFTP service only accepts push/pull. This means that you are responsible to place and get the files in the directories
- Messages in the *cur* directory (upload and download) will automatically be deleted after 7 days

Procedure

- The PCS FTP server can be reached via messaging.pcs.portbase.com . Using an sFTP client you can log on to this server with your username and password.
- Below you'll find the sFTP directory structure and the step-by-step procedure to upload and/or download the files

Directory structure



Step-by-step upload procedure

- Upload the specific file to the directory *upload/tmp/*
- After successful upload: move the file to directory *upload/new/*
- After a short while, the file will be picked up by the PCS for processing and moved to the *upload/cur/* directory. After 7 days the file will be automatically deleted

Step-by-step download procedure

- Check the directory *download/new/* for new files to download
- Move the specific file to the directory *download/tmp/*
- Either move the downloaded file to the directory *download/cur/*, after 7 days the file will be automatically deleted, or delete the file from server

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